

# WBYC WATER & SEWER DISTRICT BOARD MINUTES

December 9, 2019

Regular Meeting

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BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE WORDEN BALLANTINE  
YELLOWSTONE COUNTY WATER & SEWER DISTRICT

The meeting was called to order on Dec 9, 2019 at 7:00 P. M. by Pres. Gary Foss. Members in attendance Judy Becker, Brandin Jarrett and Gary Fredericks.

Also present: Sandra Kust, Don Dvorak, Dan Krum, Angie Heliker, Diana Fredericks & Crystal Bennett with Great West Engineering.

A motion by Judy Becker and seconded by Gary Fredericks to approve the minutes of the Nov. 18, 2019 meetings.

Delegations: Correspondence: Crystal Bennett was in attendance and had brought an addendum to the PER contract signed in May, showing an additional \$49,600.00 was needed to complete the PER. There was some discussion on the cost and it was reported that some of the work had been done in 2005. It was also brought up about using the school well and splitting the system temporarily. Gary Fredericks and Brandin Jarrett moved and seconded to move ahead and approve the additional funding for the PER. The motion passed 4-0. The PER is to be completed by April 1, 2020. Angie Heliker discussed her current billing and said she thought it was high, because the meter had not been working. After further discussion Brandin Jarrett made a motion to credit her account for \$27.2. Judy Beck seconded the motion and it was approved.

Operator's Report: Operator reports from Rick, Don and Sandra are on file. The Scott Schmidt bill was discussed again, but more testing would need to be done. A new reader had been put on the meter. Also it was noted that the Ballantine water meter needed to be replaced. The okay was given to do this project. It was noted that the man in Missoula, who had the proper equipment needed to be contacted to check the Worden Meters for accuracy.

Bookkeepers Report: The Net Income for November was \$7,144.30 and for the year \$138,234.28. The expenses were higher due to supplies, payroll and testing bills and the Income was higher because of the grants, from the loan proceeds.

Old Business: 1. Waudby water shut off was not completed. Brandin had talked to him and he said we could shut off the water and take out the meter. 2. The paperwork for the on-line bill paying has been completed and we are waiting on the company to complete their end of the process. 3. Fire Hydrants were checked and it was noted the one of the school hydrants was chained to a table and another one has no access or water to it. It was decided to take the last one out. There was a hydrant in Trask subdivision that needed to be raised up. 4. Meter over reporting was discussed above. 5. The confidentiality Agreement needs to be signed by Rick. 6. Drinking water update was discussed earlier. 7. Generator availability was discussed and Dan Ewen had checked with Laurel Power and they would get us a contract for a generator within 24 hours of the need.

New Business: 1. The Policy and Procedures manual had some changes notably the work hours are 7:30 A. M. to 4:00 P.M., with a mandatory 30 minute meal break, during that time and any PTO would be taken in two hours increments. Judy Becker moved, Brandin Jarret seconded the motion to approve the changes. Motion was approved. 2. There was discussion on getting the operators certified with two water licenses and one wastewater license and to try and have that accomplished by March 31, 2020. Past dues accounts were discussed and there was 7 letters to be sent out. Sandra was going to talk to Wally Anguiano to see if he would pay the monthly bill if the current balance was charged off. The Jeff Carns bill would be charged off per a motion by Gary Fredericks and seconded by Brandin Jarrett. The motion was approved 4-0.

Meeting was adjourned at 8:500 P.M.

Respectfully submitted by: Daniel L. Krum, Executive Secretary