

**Worden Ballantine Yellowstone County
Water & Sewer District**

Meeting Agenda
SEPTEMBER 14, 2020

7:00 p.m.

1. CALL TO ORDER
2. APPROVAL OF MINUTES
3. APPROVAL OF BILLS
4. CORRESPONDENCE
5. DELEGATIONS
6. OPERATORS REPORT GENERAL MANAGER COMMENTS
 Past Due Accounts
7. BOOKKEEPERS REPORT
8. OLD BUSINESS
 1. DRINKING WATER STATUS--PER & WELL DRILLING
 2. HAIL LOSS INSURANCE CLAIM
 3. NEW BOARD MEMBERS
 4. TSEP GRANT APPLICATION
 5. PART TIME EMPLOYEE??
 6. PUBLIC MEETING FEASIBILITY
 7. LANDOWNER AGREEMENT-H.P.I.D.
 8. EMERGENCY GRANT FOR WATER TOWER

NEW BUSINESS: 1. WATER TANK VANDALISM

2. CLOSED SESSION

NEXT MEETING: OCTOBER 12, 2020

**WORDEN BALLANTINE YELLOWSTONE CO.
WATER & SEWER DISTRICT**

P.O. BOX 217 • WORDEN, MONTANA 59088 • 406-967-2550

WBYC WSD Meeting Minutes August 10, 2020

Meeting was called to order by Pres. Dan Ewen. Other Board members in attendance were: Gary Fredericks, Joey Oltrogge and Judy Becker.

Other in attendance were Dan Krum, Sandra Kust and Don Dvorak.

Approval of July 13, 2020 meeting minutes: Gary Fredericks made a motion, Joey Oltrogge seconded the motion to approve the minutes. The motion was approved unanimously.

Approval of Bills: Gary Fredericks made a motion to approve the bills and Joey Oltrogge seconded the motion and it was approved unanimously.

Correspondence: None.

Delegations: None.

Operator reports are on file with the minutes. The General Manager did regular office work, worked on getting rest of owners signatures for well drilling. Reviewed the problem and the solution to get the water tank repaired. The past due accounts were reviewed and there were 5 letters to be sent and 4 shut-off letters. Gary Fredericks will look into the legal part to see what we can and can't do as far as shutting off accounts during the pandemic.

Bookkeepers Report: Net income for July was \$12,464.14 and for the year \$139,917.95. The July income was \$32,756.39 and the expenses were \$20,292.25. The income was higher due to the hail insurance claim and expenses were higher due to higher repairs and system supplies. The final paperwork should be put together, for the sewer project that was completed in 2019.

Old Business: 1. Confidentiality Agreement: Gary Fredericks handed out the agreement and after some discussion the Board members and the Manager signed it. Gary Fredericks made a motion, Judy Becker seconded the motion to incorporate the agreement into the By-Laws. Motion was passed unanimously.

2. Drinking Water Status: Test wells are being drilled, with the balance to be drilled after this meeting. Should be getting the PER and some of the test results by the next meeting.

3. Hail Loss: A contractor has been contacted and bids should be received this week. The office bldg. will be completed next spring.

4. New Board Members: Dan talked with Pat Zimmer and he is still interested in joining the board and Jack Caster had expressed some interest. If anyone has any other person, please let Dan Krum know.

5. TSEP Grant: When the PER is received and TSEP grant funds will be disbursed.
6. Part Time Employee: An application was received from Christopher Ellis, from Buckeye, Az. and was for full time. Dan Krum will contact Mr. Ellis to feel him out about the open position and kind of see what he is looking for. There is a need for the Board to set a wage amount. There was also talk of hiring someone to doing the mowing. No action taken.
7. Public Meeting Feasibility: Tentative idea was to send info to all members and have a phone conference thru Zoom or another public link. The program would be put on the website and we would work with Great West Engineering in putting the program together.
8. Landowners Agreements for Test Wells: All received except for Oltrogge and H.P.I.D.
9. Emergency Grant for Water Tower: Great West Engineering is preparing the grant.

New Business: 1. The job description needs to be reviewed by the next meeting.

The Board went into a closed meeting to discuss possible wages for a full time operator. Gary Fredericks and Dan Krum are to come up with a reasonable wage and possibly other benefits for a full time person.

Meeting adjourned at 8:50 P.M.